



## **Toronto Coach Terminal Inc. (TCTI) – Appointment of President and General Secretary**

**Date:** June 12, 2018

**To:** Toronto Coach Terminal Inc. (TCTI)

**From:** Vice-President and General Counsel, Toronto Coach Terminal Inc.

### **Summary**

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Tara Bal, in her capacity as Chief Financial Officer (Acting) was appointed as President and General Secretary of the Toronto Coach Terminal Inc. (TCTI). She has since vacated the role to coincide with the appointment of Dan Wright as a permanent Chief Financial Officer with the TTC.

### **Recommendations**

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It is recommended that the Board of Directors appoint:

1. Dan Wright, TTC Chief Financial Officer, to the position of President and General Secretary.

### **Financial Summary**

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There are no financial implications resulting from the adoption of this report.

### **Equity/Accessibility Matters**

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This report has no accessibility/equity issues or impacts.

### **Decision History**

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At the TCTI General Meeting on January 18, 2018, the Board of Directors appointed Tara Bal as President and General Secretary, Brian Leck as Vice-President and General Counsel and Stephen Conforti as Treasurer.

The Comptroller, who would act as assistant to the Treasurer, is not required based on the limited financial activity of the Corporation.

## **Issue Background**

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Dan Wright has been appointed as Chief Financial Officer of the TTC effective April 16, 2018. This report recommends his appointment to the role of President and General Secretary of the Toronto Coach Terminal Inc. (TCTI).

The President is charged with the general management and direction, subject to the authority of the Board, of the Corporation's business and affairs and the power to appoint and remove any and all officers, employees and agents of the Corporation not elected or appointed directly by the Board and to settle the terms of their employment and remuneration.

The General Secretary is responsible for issuing all notices for all meetings of the Board of Directors, or shareholders, having charge of the minute books of the Corporation, keeping all issued share certificates in the custody of the General Secretary; signing with the Chair or other signing officers of the Corporation such instruments as require the General Secretary's signature, and performing such other duties as the Board of Directors may from time to time properly require of the General Secretary.

The General Secretary will keep a record of:

- (a) A copy of the letters patent incorporating the Corporation and of any supplementary letters patent and of the preliminary memorandum of agreement, and all the by-laws of the Corporation; and
- (b) The names of all persons who are or have been shareholders.

## **Comments**

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In accordance with the Ontario Corporations Information Act, the name and address of Officers of the Corporation must be filed with the Ministry of Government Services. This requirement will be fulfilled by the General Secretary upon appointment of Officers.

## **Contact**

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## **Signature**

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Brian Leck  
Vice-President and General Counsel, Toronto Coach Terminal Inc.