



Notice of Motion

TTC CEO Delegation in case of unexpected absence or vacancy

Moved by: Chair Jamaal Myers

Seconded by: Commissioner Stephen Holyday

Recommendation

That the TTC Board approve the following recommendations:

1. In the case of an unexpected absence (e.g. illness) of the TTC Chief Executive Officer (“CEO”), the Deputy Chief Executive Officer (“DCEO”) shall become the Acting CEO during the absence, unless otherwise previously delegated by the CEO or unless otherwise determined by the Board. The DCEO may further delegate in accordance with existing policies; and
2. In the case of a vacancy of the CEO position, unless otherwise determined by the Board, the DCEO shall become the Acting CEO during the vacancy. The DCEO may further delegate in accordance with existing policies.

Summary

The TTC has a current delegation of responsibility policy that applies during absences that allows for the delegation of responsibility for the CEO position, Chief positions and Department Head positions during an absence or vacancy. In the case of a planned absence, the individual generally delegates individuals to act in their capacity during the planned absence. For unexpected absences or vacancies, the CEO retains the ability to appoint an individual to act for another person during these periods.

However, with respect to the CEO position, there is a potential gap, which currently requires the Board to approve a person to act in the capacity of the CEO, unless the absence was planned (during planned absences, the CEO delegates to another individual). In the case of an unexpected absence or vacancy, there may be no person acting in the CEO position until such time as the Board directly deals with the matter.

To address this potential gap in timing, it is recommended that the authority to act during an unexpected absence, or if the position becomes vacant, be delegated to the DCEO position, unless the Board decides otherwise. This allows the potential gap to be addressed, while ensuring that the Board retains the overall ability to appoint another individual, if it so desires, to the Acting CEO role.

Date: October 18, 2024