



## **2024 Schedule of Meetings**

**Date:** November 22, 2023  
**To:** TTC Board  
**From:** Director – Commission Services

### **Summary**

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The purpose of this report is to establish the 2024 meeting schedule for the TTC Board and its Committees.

### **Recommendations**

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It is recommended that the TTC Board:

1. Approve the 2024 meeting schedule in Attachment 1 to this report and that the published schedule serve as notice for these meetings.

### **Financial Summary**

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This report has no financial impact.

The Chief Financial Officer has reviewed this report and agrees with the financial summary information.

### **Equity/Accessibility Matters**

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TTC Board and Committee meetings are currently being conducted using a hybrid approach, whereby they are held at Toronto City Hall or at the TTC Head Office (1900 Yonge Street) and by video conference. These facilities are accessible and attendant support services are on-hand to assist members of the public with personal care needs.

Notice of meetings of the TTC Board is provided in the form of a meeting agenda posted on the TTC's website.

Meetings of the TTC Board are livestreamed and archived on the TTC's YouTube channel ([www.youtube.com/OfficialTTCChannel](http://www.youtube.com/OfficialTTCChannel)). Meetings broadcast through YouTube are closed captioned.

The 2024 meeting schedule avoids meetings on days of cultural or religious significance.

## Decision History

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City Council, at its meeting on October 11, 12, and 13, 2023, approved, as amended, Item ST3.1 – 2024 Schedule of Meetings. The proposed 2024 TTC meeting dates have been prepared in consideration of the foregoing, and in recognition of City Council's direction, that City agencies avoid scheduling meetings, wherever possible, that conflict with the approved City meeting schedule and respecting days of cultural or religious significance.

<https://secure.toronto.ca/council/agenda-item.do?item=2023.ST3.1>

## Comments

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The TTC Board meeting schedule has been prepared in consideration of the City Council schedule in order to avoid conflicts with City Council or Standing Committee meetings and to facilitate the transmittal of key items to the Executive Committee, where possible. In keeping with the City's scheduling practice, the schedule allows for a March, summer, and winter holiday break.

### Features of the 2024 Meeting Schedule

- Nine meetings of the TTC Board.
- Quarterly meetings of the Audit & Risk Management Committee, scheduled in consideration of items, such as annual financial and external auditor reporting.
- Four meetings of the Human Resources Committee, one in the first quarter of the year as required by the Terms of Reference.
- Meetings of the Toronto Coach Terminal Inc. have been scheduled on the same day as the January and June TTC Board meetings.
- The Annual General Meeting of the Toronto Transit Commission Insurance Company Limited has been scheduled on the same day as the June TTC Board meeting.

TTC Board and Committee meetings begin at 10 a.m. and will be conducted using a hybrid model, unless otherwise published.

## Contact

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## Signature

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Chrisanne Finnerty  
Director – Commission Services

## **Attachments**

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Attachment 1 – Proposed 2024 Schedule of Meetings

**Attachment 1 – Proposed 2024 Schedule. This is a proposed schedule only.**

**January 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 <i>New Year's Day</i>	2	3	4	5  Meetings end by 3:30 p.m.	6
7 <i>Orthodox Christmas</i>	8	9	10	11	12  Meetings end by 4:00 p.m.	13
14	15	16	17  Human Resources Committee	18	19  Meetings end by 4:00 p.m.	20
21	22	23	24	25  TTC Board	26  Meetings end by 4:00 p.m.	27
28	29	30	31			

\* Meetings end before sundown where noted

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**February 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2  Meetings end by 4:00 p.m.	3
4	5	6	7	8	9  Meetings end by 4:30 p.m.	10 <i>Lunar New Year</i>
11	12	13	14	15	23  Meetings end by 4:30 p.m.	17
18	19 <i>Family Day</i>	20	21	22  <b>TTC Board</b>	23  Meetings end by 4:30 p.m.	24
25	26	27	28	29		

\* Meetings end before sundown where noted

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**March 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 <b>Audit &amp; Risk Management Committee</b> Meetings end by 5:00 p.m.	2
3	4	5 <i>FCM Board of Directors (Prince George BC)</i>	6 <i>FCM Board of Directors (Prince George BC)</i>	7 <i>FCM Board of Directors (Prince George BC)</i>	8 Meetings end by 5:00 p.m.	9
10 Ramadan begins	11 <i>March Break</i>	12 <i>March Break</i>	13 <i>March Break</i>	14 <i>March Break</i>	15 <i>March Break</i>	16
17	18	19	20	21	22 Meetings end by 6:30 p.m.	23
24	25	26	27	28	29 <i>Good Friday</i>	30
31 <i>Easter</i>						

\* Meetings end before sundown where noted

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**April 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 <i>Easter Monday</i>	2	3	4	5  Meetings end by 6:30 p.m.	6
7	8	9	10 <i>Eid al-Fitr</i>	11  TTC Board	12  Meetings end by 6:30 p.m.	13
14	15  Human Resources Committee	16	17	18	19  Meetings end by 7:00 p.m.	20
21	22  Meetings end before sundown	23 <i>Passover</i>	24	25	26  Meetings end by 7:00 p.m.	27
28	29	30				

\* Meetings end before sundown where noted

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**May 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 <i>Holy Friday (Eastern)</i>	4
5 <i>Easter (Eastern)</i>	6	7	8	9	10  Meetings end by 7:30 p.m.	11
12	13	14	15	16  <b>TTC Board</b>	17  Meetings end by 7:30 p.m.	18
19	20 <i>Victoria Day</i>	21	22	23	24  Meetings end by 7:30 p.m.	25
26	27	28	29	30	31  Meetings end by 7:30 p.m.	

\* Meetings end before sundown where noted



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**June 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 <b>Audit &amp; Risk Management Committee</b>	6 FCM Annual Conference (Calgary AB)	7 FCM Annual Conference (Calgary AB) Meetings end by 7:30 p.m.	8 FCM Annual Conference (Calgary AB)
9 FCM Annual Conference (Calgary AB)	10	11	12	13	14 Meetings end by 8:00 p.m.	15
16	17 <b>Eid al-Adha</b>	18	19 <b>TTC Board</b>	20	21 <b>National Indigenous Peoples Day</b>	22
23	24	25	26	27	28 Meetings end by 8:00 p.m.	29
30						

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**July 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 <i>Canada Day</i>	2	3	4	5  Meetings end by 8:00 p.m.	6
7	8	9	10	11	12  Meetings end by 7:30 p.m.	13
14	15	16	17  TTC Board	18	19  Meetings end by 7:30 p.m.	20
21	22	23	24	25	26  Meetings end by 7:30 p.m.	27
28	29	30	31			

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**August 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2  Meetings end by 7:30 p.m.	3
4	5 <i>Civic Holiday</i>	6	7	8	9  Meetings end by 7:00 p.m.	10
11	12	13	14	15	16  Meetings end by 7:00 p.m.	17
18	19	20	21	22	23  Meetings end by 7:00 p.m.	24
25	26	27	28	29	30  Meetings end by 6:30 p.m.	31

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**September 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <i>Labour Day</i>	3	4	5	6  Meetings end by 6:30 p.m.	7
8	9	10 <i>FCM Board of Directors (Windsor ON)</i>	11 <i>FCM Board of Directors (Windsor ON)</i> <b>Audit &amp; Risk Management Committee</b>	12 <i>FCM Board of Directors (Windsor ON)</i>	13  <b>Human Resources Committee</b>  Meetings end by 6:30 p.m.	14
15	16 <i>Mawlid al-nabi</i>	17	18	19	20  Meetings end by 6:00 p.m.	21
22	23	24  <b>TTC Board</b>	25	26	27  Meetings end by 6:00 p.m.	28
29	30 <i>National Day for Truth and Reconciliation</i>					

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**October 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2  Meetings end by 5:30 p.m.	3 <i>Rosh Hashanah</i>	4 <i>Rosh Hashanah</i>	5
6	7	8	9	10	11  Meetings end by 5:30 p.m.	12 <i>Yom Kippur</i>
13	14 <i>Thanksgiving Day</i>	15	16	17	18  Meetings end by 5:00 p.m.	19
20	21	22	23	24	25  Meetings end by 5:00 p.m.	26
27	28	29  TTC Board	30	31 <i>Diwali</i>		

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**November 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1  Meetings end by 5:00 p.m.	2
3	4	5	6	7	8  Meetings end by 3:30 p.m.	9
10	11 <i>Remembrance Day</i>	12	13	14	15  Meetings end by 3:30 p.m.	16
17	18	19  <b>Human Resources Committee</b>	20	21  <b>Audit &amp; Risk Management Committee</b>	22  Meetings end by 3:30 p.m.	23
24	25	26	27	28	29  Meetings end by 3:30 p.m.	30

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**December 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 <b>TTC Board</b>	4	5	6 Meetings end by 3:30 p.m.	7
8	9	10	11	12	13 Meetings end by 3:30 p.m.	14
15	16	17	18	19	20 Meetings end by 3:30 p.m.	21
22	23	24	25 <i>Christmas Day</i>	26 <i>Kwanza Boxing Day Hanukkah</i>	27 Meetings end by 3:30 p.m.	28
29	30	31				

\* Meetings end before sundown where noted