



2023 Schedule of Meetings

Date: December 8, 2022
To: TTC Board
From: Director – Commission Services

Summary

The purpose of this report is to establish the 2023 meeting schedule for the TTC Board and its Committees.

Recommendations

It is recommended that the TTC Board:

1. Approve the 2023 meeting dates for the TTC Board, Audit & Risk Management Committee and Human Resources Committee as follows:

TTC Board

Thursday, January 19
Tuesday, February 28
Thursday, April 13
Monday, May 8
Monday, June 12
Wednesday, July 12
Tuesday, September 26
Thursday, October 26
Thursday, December 7

Audit & Risk Management Committee

Monday, February 13
Thursday, June 1
Friday, September 15
Friday, November 17

Human Resources Committee

Friday, February 17
Tuesday, April 18
Monday, November 6

and that the published schedule serves as notice for these meetings.

Financial Summary

This report has no financial impact.

The Chief Financial Officer has reviewed this report and agrees with the financial summary information.

Equity/Accessibility Matters

TTC Board and Committee meetings are being conducted using a hybrid approach, whereby they are held at Toronto City Hall or at the TTC Head Office (1900 Yonge Street). These facilities are accessible and attendant support services are on-hand to assist members of the public with personal care needs.

Notice of meetings of the TTC Board is provided in the form of a meeting agenda posted on the TTC's website.

Meetings of the TTC Board are livestreamed and archived on the TTC's YouTube channel (www.youtube.com/OfficialTTCChannel). Meetings broadcast through YouTube are closed captioned.

TTC staff are in regular communication with the Advisory Committee on Accessible Transit (ACAT) Communications Subcommittee on means to enhance accessibility to meetings.

The 2023 meeting schedule avoids meetings on days of cultural or religious significance.

Decision History

City Council, at its meeting on November 23 and 24, 2022 approved Item ST1.2 – 2023 Schedule of Meetings. The proposed 2023 TTC meeting dates have been prepared in consideration of the foregoing and in recognition of City Council's direction that City agencies avoid scheduling meetings, wherever possible, that conflict with the approved City meeting schedule and respecting days of cultural or religious significance.
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2023.ST1.2>

Comments

The TTC Board meeting schedule has been prepared in consideration of the City Council schedule in order to avoid conflicts with City Council or Standing Committee meetings, and to facilitate the transmittal of key items to the Executive Committee. In keeping with the City's scheduling practice, the schedule allows for a March, summer and winter holiday break.

Features of the 2023 Meeting Schedule

- Nine meetings of the TTC Board.
- Quarterly meetings of the Audit & Risk Management Committee, scheduled in consideration of items such as annual financial and external auditor reporting.
- Three meetings of the Human Resources Committee, one in the first quarter of the year as required by the Terms of Reference.
- Meetings of the Toronto Coach Terminal Inc. have been scheduled in advance of the January and June TTC Board meetings.
- The Annual General Meeting of the Toronto Transit Commission Insurance Company Limited has been scheduled in advance of the June TTC Board meeting.

TTC Board and Committee meetings begin at 10 a.m. and will be conducted using a hybrid model, unless otherwise published.

Contact

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Signature

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Attachments

Attachment 1 – Proposed 2023 Schedule of Meetings