

## Item 2



**For Action**

### **Election of Vice-Chair of the TTC Board**

Date: May 13, 2020  
To: TTC Board  
From: Director – Commission Services

#### **Summary**

---

The TTC Board is comprised of 6 Council Members, appointed at the beginning of each term of Council, and 4 Citizen Members. City Council appoints the Chair of the Board from among the Councillor Members of the Board. The Vice-Chair is a Citizen member elected by Board members at the beginning of each term.

On March 30, 2020 the Director of Commission Services and the TTC Chair received notice by email from Alan Heisey, Q.C. of his resignation from the position of Vice-Chair of the TTC Board effective the next Board meeting, after having served in this role since May 27, 2015. Alan Heisey will continue to serve on the Board in a Commissioner role.

This report outlines the Vice-Chair election process.

#### **Recommendations**

---

It is recommended that the TTC Board:

1. Elect a citizen member to serve in the position of Vice-Chair.

#### **Financial Summary**

---

The Vice-Chair receives a \$10,000 annual retainer, while the remaining three Citizen Commissioners receive an annual retainer of \$5,000. All Citizen Commissioners receive a \$450 per diem for Board meetings and training days attended.

Sufficient funding for Citizen Commissioner remuneration as set out above is included in the 2020 TTC and Wheel-Trans Operating budget, which was approved by the TTC Board on December 16, 2019 and City Council on February 19, 2020

The Interim Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## Equity/Accessibility Matters

---

The City of Toronto Public Appointment office is responsible for the management of the citizen appointment process. The application includes a voluntary and confidential self-identification form where applicants can provide information about their gender, age group, Aboriginal status, racial group, disability status, and sexual orientation. The information is collected in order to help the City understand if it is achieving its objectives for access, equity and diversity and whether further can be done to engage citizens and remove barriers to participation.

## Decision History

---

At its meeting on March 5, 2012, City Council adopted recommendations to include Citizen Members in the Board's composition.

[EX 16.8 0 Toronto Transit Commission Governance](#)

(<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2012.EX16.8>)

At its meeting on January 10, 2019, the TTC Board elected Alan Heisey, Q.C. as Vice-Chair.

[Election of Vice-Chair](#)

([http://www.ttc.ca/About\\_the\\_TTC/Commission\\_reports\\_and\\_information/Commission\\_meetings/2019/January\\_10/Reports/2\\_Election\\_of\\_Vice\\_Chair\\_Decision.pdf](http://www.ttc.ca/About_the_TTC/Commission_reports_and_information/Commission_meetings/2019/January_10/Reports/2_Election_of_Vice_Chair_Decision.pdf))

## Comments

---

### Procedures for the Appointment of Vice-Chair

The Vice-Chair is appointed by a majority vote of the Board members to the TTC Board as outlined in Section 71 of the TTC's Bylaw to Govern Commission Proceedings and in accordance with any applicable City bylaw or decision.

The process is as follows:

1. The Director – Commission Services will call for nominations. Board members may nominate only candidates from among the Citizen Members, including themselves. Nominations do not require a seconder.
2. Board members vote by show of hands, or if otherwise decided by a majority vote of the Members present, by written ballot. The ballot must be signed by the Member. The Director – Commission Services will read aloud each ballot and state the name of the voting Member and each Member's vote.
3. Voting continues until one nominee receives a majority of votes. In the case of a tie, the names of the remaining nominees are placed on two sheets of paper of equal size, folded in half and placed in a box. The Chair pulls one paper from the box to declare the winner.

## Contact

---

Kevin Lee, Director – Commission Services  
416-393-3744  
[kevin.lee@ttc.ca](mailto:kevin.lee@ttc.ca)

## Signature

---

A handwritten signature in dark ink, appearing to be the initials 'KL' with a stylized flourish.

Kevin Lee  
Director – Commission Services