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Decision: Auditor General's Report: Review of Toronto Transit Commission Procurement Policies and Practices: A Case Study to Improve Future Wheel-Trans Accessible Taxi Services Procurement

At its meeting on February 15, 2018, the TTC Board adopted the Auditor General's recommendations (1-5), and that of the TTC Audit & Risk Management Committee (6), as follows:

1. The Board request the Chief Executive Officer, Toronto Transit Commission, to review the necessity and the risks associated with stipulating a minimum driver rate in the upcoming accessible taxi services procurement. Financial, operational, legal and procurement risks should be considered, in consultation with legal and procurement experts.
2. The Board request the Chief Executive Officer, Toronto Transit Commission, in the event that a minimum driver rate is included in the upcoming accessible taxi services procurement, to ensure that the appropriate financial staff assess the accuracy, completeness, and reasonableness of the financial estimate of driver income.
3. The Board request the Chief Executive Officer, Toronto Transit Commission, to ensure that draft call document for accessible taxi services, and other Wheel-Trans contracted services, is sufficiently and thoroughly reviewed to minimize the need for addendums and changes.
4. The Board request the Chief Executive Officer, Toronto Transit Commission, to ensure that the appropriate subject matter experts, including finance and risk management staff, are involved at the planning stage of the upcoming accessible taxi services procurement process and the final review of the call document.
5. The Board forward this report to City Council for information through the City's Audit Committee.
6. That the draft RFP document be presented to the Audit & Risk Management Committee for its consideration prior to issuance.

The Board also adopted the following member motion:

1. That all future Wheel-Trans contracts, if they specify a minimum driver rate, require all drivers to have HST numbers; and
2. That all contractors be required to provide proof of HST remittance to the Canada Revenue Agency (CRA).