



## STAFF REPORT ACTION REQUIRED

### 2017 TTC Board and Committee Meeting Schedule

<b>Date:</b>	September 28, 2016
<b>To:</b>	TTC Board
<b>From:</b>	Chief Executive Officer

#### Summary

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The purpose of this report is to establish the 2017 TTC meeting schedule for the TTC Board and its Committees.

#### Recommendations

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It is recommended that the Board approve:

1. the 2017 meeting schedule dates for the TTC Board and the Audit & Risk Management, Budget, and Human Resources & Labour Relations Committees, as set out below (see Attachment 1 for calendar view); and
2. that the published schedule serve as notice for these meetings.

#### TTC Board

Wednesday, January 18, 2017  
Tuesday, February 21, 2017  
Wednesday, March 22, 2017  
Thursday, April 6, 2017 (Strategy)  
Thursday, April 20, 2017  
Thursday, May 18, 2017

Thursday, June 15, 2017  
Wednesday, July 12, 2017  
Tuesday, September 5, 2017  
Monday, October 16, 2017  
Monday, November 13, 2017  
Monday, December 11, 2017

#### Audit & Risk Management

Thursday, February 9, 2017  
Monday, May 29, 2017

Wednesday, September 27, 2017  
Tuesday, November 28, 2017

#### Budget Committee

Tuesday, February 28, 2017  
Tuesday, June 6, 2017

Tuesday, September 19, 2017

## **Human Resources & Labour Relations**

Wednesday, March 8, 2017  
Thursday, June 1, 2017

Thursday, November 2, 2017

## **Financial Summary**

This report has no financial impact.

## **Accessibility/Equity Matters**

Meetings are held at Toronto City Hall or the TTC Head office location (1900 Yonge Street). These facilities are accessible and attendant support services are on-hand to assist members of the public with personal care needs.

Board meetings held at Toronto City Hall are live-streamed to the TTC's YouTube Channel.

[http://www.ttc.ca/Social\\_Media/index.jsp](http://www.ttc.ca/Social_Media/index.jsp)

The 2017 TTC meeting schedule avoids meetings on days of cultural or religious significance.

## **Decision History**

City Council at its meeting on July 12, 13, 14 and 15 approved Item ST10.1 – 2017 Schedule of Meetings for City Council and its Committees. The proposed 2017 TTC meeting dates have been prepared in consideration of the foregoing to avoid, as much as possible, conflicts with meetings of Council and Standing Committees.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2016.ST10.1>

## **Comments**

As in previous years, the 2017 Board meeting schedule has been developed based on a monthly meeting format.

The Committee meeting dates are scheduled in balanced intervals over the course of the year, taking into consideration anticipated timing of items such as annual financial reporting, external auditor reporting etc.

Other key considerations of the recommended 2017 meeting schedule are:

- A separate Board meeting for strategy purposes is included in the schedule as per the decision of the TTC Board at its meeting on May 28, 2014.

[http://www.ttc.ca/About the TTC/Commission reports and information/Commission meetings/2014/May 28/Reports/Decisions/Annual TTC Board Meeting Schedule.pdf](http://www.ttc.ca/About%20the%20TTC/Commission%20reports%20and%20information/Commission%20meetings/2014/May%2028/Reports/Decisions/Annual%20TTC%20Board%20Meeting%20Schedule.pdf)

- No meetings are scheduled for the month of August for consistency with the city schedule.

## **Contact**

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## **Attachments**

Attachment 1 – 2017 Meeting Calendar

## January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<u>01</u> <b>E:</b> New Year's Day	<u>02</u> <b>E:</b> Holiday	<u>03</u> Government Management Committee	<u>04</u> Economic Development Committee Bid Committee	<u>05</u> Budget Committee (Public presentations on 2017 Capital and Operating Budgets)	<u>06</u> Parks and Environment Committee	<u>07</u> <b>E:</b> Orthodox Christmas (Eastern)
08	<u>09</u> Budget Committee (Public presentations on 2017 Capital and Operating Budgets)	<u>10</u> Budget Committee (Public presentations on 2017 Capital and Operating Budgets)	<u>11</u> Planning and Growth Management Committee	<u>12</u> Budget Committee (2017 Capital and Operating Program Budget wrap up)	<u>13</u> Licensing and Standards Committee	14
15	<u>16</u> Community Development and Recreation Committee	<u>17</u> Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council more	<u>18</u> Public Works and Infrastructure Committee  <b>TTC Board Meeting</b>	<u>19</u> Executive Committee	20	21
22	<u>23</u> Board of Health	<u>24</u> Budget Committee (2017 Capital and Operating Program Budget Final wrap up)	25	26	27	<u>28</u> <b>E:</b> Lunar New Year
29	30	<u>31</u> City Council				

## February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<u>01</u> City Council	<u>02</u> City Council	03	04
05	06	<u>07</u> S: Executive Committee  (2017 Capital and Operating Budgets)	08	<u>09</u> <b>TTC Audit &amp; Risk Management Committee Meeting</b>	10	11
12	13	14	<u>15</u> S: City Council  (2017 Capital and Operating Budgets)	<u>16</u> S: City Council  (2017 Capital and Operating Budgets)	17	18
19	<u>20</u> E: Family Day	<u>21</u> Government Management Committee  <b>TTC Board Meeting</b>	<u>22</u> Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council more	<u>23</u> Planning and Growth Management Committee	24	25
26	<u>27</u> Parks and Environment Committee	<u>28</u> Public Works and Infrastructure Committee  <b>TTC Budget Committee Meeting</b>				

## March 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<u>01</u> Economic Development Committee	<u>02</u> Community Development and Recreation Committee	03	04
05	<u>06</u> Licensing and Standards Committee	<u>07</u> Executive Committee	08 <b>TTC Human Resources and Labour Relations Committee Meeting</b>	<u>09</u> S: City Council  (Community Council Items and urgent New Business only)	10	11
12	<u>13</u> E: March Break	<u>14</u> E: FCM Board of Directors E: March Break	<u>15</u> E: FCM Board of Directors E: March Break	<u>16</u> E: FCM Board of Directors E: March Break	<u>17</u> E: FCM Board of Directors E: March Break	18
19	<u>20</u> Board of Health	21	22 <b>TTC Board Meeting</b>	23	<u>24</u> Audit Committee	25
26	27	<u>28</u> City Council	<u>29</u> City Council	<u>30</u> City Council	31	

## April 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						01
02	<u>03</u> Government Management Committee	<u>04</u> Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council more	<u>05</u> Planning and Growth Management Committee	<u>06</u> Parks and Environment Committee  <b>TTC Board Strategy Meeting</b>	<u>07</u> Economic Development Committee	08
09	<u>10</u> Board of Health <b>E: Passover at sundown</b>	<u>11</u> <b>E: Passover</b>	<u>12</u> Public Works and Infrastructure Committee	<u>13</u> Community Development and Recreation Committee	<u>14</u> <b>E: Good Friday</b> <b>E: Holy Friday (Eastern)</b>	15
<u>16</u> <b>E: Easter (Eastern)</b> <b>E: Easter</b>	<u>17</u> <b>E: Easter Monday</b>	<u>18</u> Licensing and Standards Committee	<u>19</u> Executive Committee	20 <b>TTC Board Meeting</b>	21	22
23	24	25	<u>26</u> City Council	<u>27</u> City Council	<u>28</u> City Council	29
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## May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<u>01</u> Government Management Committee	<u>02</u> Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council more	<u>03</u> Planning and Growth Management Committee	<u>04</u> Parks and Environment Committee	05	06
07	<u>08</u> Economic Development Committee	<u>09</u> Public Works and Infrastructure Committee	<u>10</u> Community Development and Recreation Committee	<u>11</u> Licensing and Standards Committee	12	13
14	<u>15</u> Board of Health	<u>16</u> Executive Committee	17	<u>18</u> <b>TTC Board Meeting</b>	19	20
21	<u>22</u> E: Victoria Day	23	<u>24</u> City Council	<u>25</u> City Council	<u>26</u> City Council	<u>27</u> E: Ramadan begins
28	<u>29</u> Government Management Committee <b>TTC Audit &amp; Risk Management Committee Meeting</b>	<u>30</u> Economic Development Committee	<u>31</u> Planning and Growth Management Committee			



## June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				<u>01</u> <b>TTC Human Resources and Labour Relations Committee Meeting</b>	<u>02</u> <b>E: FCM Annual Conference</b>	<u>03</u> <b>E: FCM Annual Conference</b>
<u>04</u> <b>E: FCM Annual Conference</b>	05	<u>06</u> Parks and Environment Committee  <b>TTC Budget Committee Meeting</b>	<u>07</u> Community Development and Recreation Committee	<u>08</u> Public Works and Infrastructure Committee	09	10
11	<u>12</u> Board of Health	<u>13</u> Etobicoke York Community Council  North York Community Council  Scarborough Community Council  Toronto and East York Community Council  more	<u>14</u> Licensing and Standards Committee	<u>15</u> <b>TTC Board Meeting</b>	16	17
18	<u>19</u> Executive Committee	20	<u>21</u> <b>E: National Aboriginal Day</b>	22	23	24
25	<u>26</u> <b>E: Eid Al Fitr</b>	<u>27</u> Audit Committee	28	29	30	

## July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<a href="#">01</a> E: Canada Day
02	<a href="#">03</a> E: Holiday	04	<a href="#">05</a> City Council	<a href="#">06</a> City Council	<a href="#">07</a> City Council	08
09	10	11	12 <b>TTC Board Meeting</b>	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<u>01</u> E: Eid Al Adha	02
03	<u>04</u> E: Labour Day	<u>05</u> Government Management Committee  <b>TTC Board Meeting</b>	<u>06</u> Etobicoke York Community Council  North York Community Council  Scarborough Community Council  Toronto and East York Community Council  more	<u>07</u> Planning and Growth Management Committee	<u>08</u> Parks and Environment Committee	09
10	<u>11</u> Community Development and Recreation Committee	<u>12</u> E: FCM Board of Directors	<u>13</u> E: FCM Board of Directors	<u>14</u> E: FCM Board of Directors	<u>15</u> E: FCM Board of Directors	16
17	<u>18</u> Licensing and Standards Committee	<u>19</u> Public Works and Infrastructure Committee	<u>20</u> Economic Development Committee  E: Rosh Hashanah at sundown	<u>21</u> E: Rosh Hashanah	<u>22</u> E: Rosh Hashanah	23
24	<u>25</u> Board of Health	<u>26</u> Executive Committee	27 <b>TTC Audit &amp; Risk Management Committee Meeting</b>	28	29	<u>30</u> E: Yom Kippur

## October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	<u>02</u> City Council	<u>03</u> City Council	<u>04</u> City Council	05	06	07
08	<u>09</u> E: Thanksgiving Day	<u>10</u> Government Management Committee	<u>11</u> Economic Development Committee	<u>12</u> Planning and Growth Management Committee	13	14
15	<u>16</u> Parks and Environment Committee  <b>TTC Board Meeting</b>	<u>17</u> Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council more	<u>18</u> Public Works and Infrastructure Committee	<u>19</u> E: Diwali	<u>20</u> Licensing and Standards Committee	21
22	<u>23</u> Community Development and Recreation Committee	<u>24</u> Executive Committee	25	26	<u>27</u> Audit Committee	28
29	<u>30</u> Board of Health	31				

## November 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			01	02 <b>TTC Human Resources and Labour Relations Committee Meeting</b>	03	04
05	06	<u>07</u> City Council	<u>08</u> City Council	<u>09</u> City Council	10	<u>11</u> E: Remembrance Day
12	<u>13</u> Government Management Committee <b>TTC Board Meeting</b>	<u>14</u> Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council more	<u>15</u> Planning and Growth Management Committee	<u>16</u> Community Development and Recreation Committee	<u>17</u> Economic Development Committee Parks and Environment Committee	18
19	<u>20</u> Licensing and Standards Committee	<u>21</u> E: FCM Board of Directors	<u>22</u> E: FCM Board of Directors	<u>23</u> E: FCM Board of Directors	<u>24</u> E: FCM Board of Directors	25
26	<u>27</u> Board of Health	<u>28</u> Public Works and Infrastructure Committee <b>TTC Audit &amp; Risk Management Committee Meeting</b>	<u>29</u> Executive Committee	<u>30</u> E: Mawlid al Naby at sundown		

## December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<u>01</u> E: Mawlid al Naby	02
03	04	05	<u>06</u> City Council (includes 2018 Rates Budgets)	<u>07</u> City Council (includes 2018 Rates Budgets)	<u>08</u> City Council (includes 2018 Rates Budgets)	09
10	<u>11</u> <b>TTC Board Meeting</b>	<u>12</u> E: Hanukah at sundown	<u>13</u> E: Hanukah	14	15	16
17	18	19	20	21	22	23
24	<u>25</u> E: Christmas Day	<u>26</u> E: Boxing Day E: Kwanzaa	27	28	29	30
31						