



STAFF REPORT ACTION REQUIRED

2016 Board and Committee Meeting Schedule

Date:	October 28, 2015
To:	TTC Board
From:	Chief Executive Officer

Summary

The purpose of this report is to establish the 2016 meeting schedule for the TTC Board and its Committees.

Recommendations

It is recommended that the Board approve:

1. the 2016 meeting schedule dates for the TTC Board and the Audit & Risk Management, Budget, and Human Resources & Labour Relations Committees, as set out below (see Attachment 1 for calendar view); and
2. that the published schedule serve as notice for these meetings.

TTC Board

Thurs., January 21, 2016
Thurs., February 25, 2016
Wed., March 23, 2016
Thurs. April 7, 2016 (Strategy Meeting)
Wed., April 27, 2016
Tues., May 31, 2016
Wed., June 29, 2016
Wed., July 27, 2016
Wed., September 28, 2016
Thurs., October 27, 2016
Wed., November 30, 2016
Tues., December 20, 2016

Audit & Risk Management

Wed., February 10, 2016
Wed., May 25, 2016
Wed., July 20, 2016
Wed., October 19, 2016

Budget Committee

Mon., January 11, 2016
Tues. April 19, 2016
Thurs., June 16, 2016
Tues., September 6, 2016

Human Resources & Labour Relations

Thurs., March 3, 2016

Wed., June 1, 2016

Thurs., November 17, 2016

Financial Summary

This report has no financial impact.

Accessibility/Equity Matters

Meetings are held at Toronto City Hall or the TTC Head office location (1900 Yonge Street). These facilities are accessible and attendant support services are on-hand to assist members of the public with personal care needs.

The 2016 TTC meeting schedule avoids meetings on days of cultural or religious significance.

Decision History

On September 30, 2015 City Council approved Item ST6.2 – 2016 Schedule of Meetings. The proposed 2016 TTC meeting dates have been prepared in consideration of the foregoing to avoid, as much as possible, conflicts with meetings of Council and Standing Committees.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.ST6.2>

Comments

As in past years, the 2016 Board meeting schedule has been developed based on a monthly meeting format.

The Committee meeting dates are scheduled in balanced intervals over the course of the year, taking into consideration anticipated timing of items such as annual financial reporting, external auditor reporting etc.

Other key considerations of the recommended 2016 meeting schedule are:

- A separate Board meeting for strategy purposes is included in the schedule as per the decision of the TTC Board at its meeting on May 28, 2014.

[http://www.ttc.ca/About the TTC/Commission reports and information/Commission meetings/2014/May 28/Reports/Decisions/Annual TTC Board Meeting Schedule.pdf](http://www.ttc.ca/About%20the%20TTC/Commission%20reports%20and%20information/Commission%20meetings/2014/May%2028/Reports/Decisions/Annual%20TTC%20Board%20Meeting%20Schedule.pdf)

- No meetings are scheduled for the month of August as per the city schedule.

TTC Board meetings typically start at 10:00 a.m. to deal with declarations of interest and a resolution to conduct a portion of the meeting in the absence of the public. The Board immediately meets in the absence of the public (referred to as “Committee of the Whole”) to deal with confidential items and reconvenes the portion of the meeting open to the public at approximately 1:00 p.m. Meetings are held at Toronto City Hall or in the TTC’s 7th floor boardroom at 1900 Yonge Street.

Contact

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Attachments

Attachment 1 – 2016 Meeting Calendar



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[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



View		Calendar		TODAY		January 2016		January 2016		GO	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
					01 E: New Year's Day	02					
03	04 Government Management Committee	05 Budget Committee	06 Budget Committee	07 E: Orthodox Christmas (Eastern)	08 Budget Committee	09					
10	11 Budget Committee TTC Budget Committee	12 Budget Committee	13 Budget Committee	14 Budget Committee	15 Economic Development Committee Parks and Environment Committee						
17	18 Budget Committee	19 Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council	20 Planning and Growth Management Committee	21 Public Works and Infrastructure Committee TTC Board Meeting	—						
	—	—	—	—	—						

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E: Event / Holiday



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[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



View Calendar TODAY ◀ February 2016 ▶ February 2016 GO						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	01	02	03 City Council	04 City Council	05 E: City Council if required	06
07	08 E: Lunar New Year	09 S: Executive Committee	10 TTC Audit & Risk Management Committee	11	12	13
14	15 E: Family Day	16	17 S: City Council (2016 Capital and Operating Budgets)	18 S: City Council (2016 Capital and Operating Budgets)	19 E: City Council if required	20
21	22 Government Management Committee	23 Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council	24 Planning and Growth Management Committee	25 Parks and Environment Committee TTC Board Meeting	26 Economic Development Committee	27
28	29 Public Works and Infrastructure Committee					

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[Next Month](#) ▶

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[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



View Calendar TODAY ◀ March 2016 ▶ March 2016 GO						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		01 E: FCM Board of Directors	02 E: FCM Board of Directors	03 TTC Human Resources & Labour Relations Committee	04	05
06	07 Community Development and Recreation Committee	08 Licensing and Standards Committee	09 Executive Committee	10 City Council (Community Council Items and urgent business)	11	12
13	14 E: March Break	15 E: March Break	16 E: March Break	17 E: March Break	18 E: March Break	19
20	21 Board of Health	22	23 TTC Board Meeting	24	25 E: Good Friday	26
27 E: Easter Sunday	28 E: Easter Monday	29	30 City Council	31 City Council		

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[◀ Last Month](#)

[Next Month ▶](#)

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[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



**TTC Board
Strategy**



**TTC Budget
Committee**



**TTC Board
Meeting**

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[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



View Calendar TODAY ◀ May 2016 ▶ May 2016 GO						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 E: Easter (Orthodox)	02	03 City Council	04 City Council	05 E: City Council if required	06	07
08	09 Government Management Committee	10 Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council	11 Planning and Growth Management Committee	12 Parks and Environment Committee	13	14
15	16 Public Works and Infrastructure Committee	17 Economic Development Committee	18 Community Development and Recreation Committee	19 Licensing and Standards Committee	20	21
22	23 E: Victoria Day	24 Executive Committee	25 TTC Audit & Risk Management Committee	26	27	28
29	30 Board of Health	31 TTC Board Meeting				

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[◀ Last Month](#)

[Next Month ▶](#)

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[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



View Calendar TODAY ◀ June 2016 ▶ June 2016 GO						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			01 TTC Human Resources & Labour Relations Committee	02	03 E: FCM Annual Conference	04 E: FCM Annual Conference
05 E: FCM Annual Conference E: Ramadan begins at sundown	06	07 City Council	08 City Council	09 E: City Council if required	10	11
12	13 Government Management Committee	14 Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council	15 Planning and Growth Management Committee	16 Parks and Environment Committee TTC Budget Committee	17	18
19	20 Public Works and Infrastructure Committee	21 E: National Aboriginal Day	22 Economic Development Committee	23 Community Development and Recreation Committee	24	25
26	27 Licensing and Standards Committee	28 Executive Committee	29 TTC Board Meeting	30		

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[◀ Last Month](#)

[Next Month ▶](#)

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Home

Meeting Schedule

Committees

Search Items



View Calendar TODAY July 2016 July 2016 GO						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					01 E: Canada Day	02
03	04 Board of Health	05	06 E: Eid al-Fitr at sundown	07 E: Eid al-Fitr	08	09
10	11	12 City Council	13 City Council	14 E: City Council if required	15	16
17	18	19	20 TTC Audit & Risk Management Committee	21	22	23
24	25	26	27 TTC Board Meeting	28	29	30
31						

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◀ Last Month

Next Month ▶

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[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



View Calendar TODAY September 2016 September 2016 GO						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				01	02	03
04	05 E: Labour Day	06 Government Management Committee TTC Budget Committee	07 Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council	08 Planning and Growth Management Committee	09 Parks and Environment Committee	10
11	12 Public Works and Infrastructure Committee E: Eid al-Adha at sundown	13 E: Eid al-Adha E: FCM Board of Directors	14 E: FCM Board of Directors	15 E: FCM Board of Directors	16 E: FCM Board of Directors	17
18	19 Economic Development Committee	20 Community Development and Recreation Committee	21 Licensing and Standards Committee	22 Executive Committee	23	24
25	26 Board of Health	27	28 TTC Board Meeting	29	30	

Expand Calendar View

S: Special Meeting E: Event / Holiday

[Last Month](#)

[Next Month](#)

Select Language



Toronto City Council and Committees Meetings, Agendas and Minutes

[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



View		Calendar		TODAY		◀ October 2016 ▶		October		2016		GO	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday							
						01							
02 E: Rosh Hashanah at sundown	03 E: Rosh Hashanah	04 E: Rosh Hashanah	05 City Council	06 City Council	07 E: City Council if required	08							
09	10 E: Thanksgiving Day	11 Government Management Committee E: Yom Kippur at sundown	12 E: Yom Kippur	13 Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council	14	15							
16	17 Planning and Growth Management Committee	18 Public Works and Infrastructure Committee	19 Parks and Environment Committee TTC Audit & Risk Management	20 Community Development and Recreation Committee	21	22							
23	24 Economic Development Committee	25 Licensing and Standards Committee	26 Executive Committee	27 TTC Board Meeting	28	29							
30 E: Diwali	31 Board of Health												

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S: Special Meeting

E: Event / Holiday



Toronto City Council and Committees Meetings, Agendas and Minutes

[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



View Calendar TODAY ◀ November 2016 ▶ November 2016 GO						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		01	02	03	04	05
06	07	08 City Council	09 City Council	10 E: City Council if required	11 E: Remembrance Day	12
13	14 Government Management Committee	15 Etobicoke York Community Council North York Community Council Scarborough Community Council Toronto and East York Community Council	16 Planning and Growth Management Committee	17 Parks and Environment Committee TTC Human Resources & Labour Relations Committee	18	19
20	21 Public Works and Infrastructure Committee	22 E: FCM Board of Directors	23 E: FCM Board of Directors	24 E: FCM Board of Directors	25 E: FCM Board of Directors	26
27	28 Economic Development Committee	29 Community Development and Recreation Committee	30 Licensing and Standards Committee TTC Board Meeting			

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[◀ Last Month](#)

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[Home](#)

Meeting Schedule

[Committees](#)

[Search Items](#)



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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				01 Executive Committee	02	03
04	05 Board of Health	06	07	08	09	10
11 E: Mawlid al-Nabiy at sundown	12 E: Mawlid al-Nabiy	13 City Council (Includes 2017 Rate Budgets)	14 City Council (Includes 2017 Rate Budgets)	15 E: City Council if required	16	17
18	19	20 TTC Board Meeting	21	22	23	24 E: Christmas Eve E: Hanukkah at sundown
25 E: Christmas Day E: Hanukkah	26 E: Boxing Day E: Kwanzaa	27	28	29	30	31

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