# TORONTO TRANSIT COMMISSION
# REPORT NO.

**MEETING DATE**:    NOVEMBER 23, 2011

**SUBJECT**:    SENIOR MANAGEMENT REVIEW OF THE ENVIRONMENT, HEALTH & SAFETY (EHS) MANAGEMENT SYSTEM, MINUTES OF JUNE 29, 2011

## INFORMATION ITEM

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### RECOMMENDATION

It is recommended that the Commission receive for information, the minutes of the June 29, 2011 Senior Management Review of the Environment, Health & Safety (EHS) Management System.

### FUNDING

Captured in the Operating and Capital budgets.


### BACKGROUND

At its meeting on March 24, 2004, the Committee of the Whole requested to have updates from the Senior Management Review of the Safety System submitted to the Committee.


### DISCUSSION

Senior Management meets a minimum of two times per year to review the EHS Management System at TTC, to ensure its continuing suitability, adequacy and effectiveness and to address the need for changes to policies, objectives, and other elements of the management system.

### JUSTIFICATION

Commissioners have a duty under the Ontario Occupational Health and Safety Act, to take all reasonable care to ensure that the TTC complies with the Act and the regulations.

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November 1, 2011
13.11

Attachment:  Senior Management Review of the Environment, Health & Safety (EHS)
               Management System, Minutes of June 29, 2011

# SENIOR MANAGEMENT REVIEW OF THE
## ENVIRONMENT, HEALTH & SAFETY (EHS) MANAGEMENT SYSTEM
### WEDNESDAY, JUNE 29, 2011 - 9:30AM

A Senior Management Review of the EHS Management System was held in the 6th floor Boardroom, 1920 Yonge on Wednesday, June 29, 2011 commencing at 9:30 AM.

Present were Gary Webster, Vincent Rodo, John Sepulis, Dave Dixon, Bill Frost, Jim Teeple, John O'Grady, Brian Leck, Mike Roche, Christine Jeffries for Scott Blakey, Andrew McKinnon, Sandra Sutherland, Candace Freyseng, Vince Cosentino, and Mary Zigomanis.

1.  **Work Safe – Home Safe Update**

    Dave Dixon discussed the current leadership model and the need to change to a new format.  He reviewed a proposed new leadership model that would take on a more proactive forum and discussed the schedule and reporting out mechanisms.

2.  **Results of Performance Monitoring and Measurement**

    - Summary of Occupational Injuries, Collisions and Passenger Injury Incidents

    Vince Cosentino reviewed data results for the above categories. In 2011, year-to-date to May 31, he noted no special cause variation in any of the occupational safety performance indicators.  A favourable special cause variation in the bus preventable collision rate in April 2011 is attributable to the continuing impact of the Work Safe-Home Safe program's peer observation and feedback process and to ongoing collision reduction actions plans implemented.  An unfavourable special cause variation in the Wheel-Trans total collision rate in May 2011 as well as a steady increase in the monthly total collision rate since the beginning of 2010 were also noted.  These trends are attributable to a disproportionate number of collisions involving new operators and the new 'friendly' bus model; action plans are being developed to address these issues.

3.  **Opportunities for Continual Improvement**

    - 2011 Action Plan

    John presented an update on the 2011 Action Plan which was set to improve the EHS management system. The 2011 Action Plan was first presented to Senior Management in March, 2011.  It was agreed to defer this matter to a Senior Manager's meeting to allow for further discussion and determination in terms of next steps.  Discussion ensued regarding the Triennial APTA Rail Safety Audit planned this fall, and its value, scope and expectations were discussed.  It was agreed to raise this matter with APTA in order to address additional key areas of concern during the next audit.

**SENIOR MANAGEMENT REVIEW OF ENVIRONMENT, HEALTH &**
**SAFETY (EHS) MANAGEMENT SYSTEM – JUNE 29, 2011**                                    **Page** 1

- 2012 TTC Safety, Health and Environment Policy

  The policy presented integrates TTC's commitments to safety and environment currently established within two policies into one Safety, Health and Environment Policy. The new policy was approved as submitted.

  *The revised policy will be submitted to the Commission for approval.*

The meeting adjourned at 10:50AM


Mary Zigomanis
Executive Assistant