

# TORONTO TRANSIT COMMISSION REPORT NO.

**MEETING DATE:** May 11, 2011

**SUBJECT:** PROCUREMENT AUTHORIZATION  
CONSULTANT DESIGN SERVICES  
CONTRACT NO. G85-288

## **ACTION ITEM**

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### **RECOMMENDATION**

It is recommended that the Commission authorize the award of Consultant Design Services contracts to the following four companies in the upset limit of \$3,000,000.00 each for a three year period, for total upset limit amount of \$12,000,000:

IBI Group (IBI)	\$ 3,000,000.00
URS Canada Inc. (URS)	\$ 3,000,000.00
AECOM Canada Ltd. (AECOM)	\$ 3,000,000.00
Morrison Hershfield Limited (MH)	\$ 3,000,000.00
TOTAL	<u>\$12,000,000.00</u>

### **FUNDING**

Sufficient funds are included in various projects in the 2011-2015 Capital Program as approved by City of Toronto Council on February 23, 2011.

Payment for professional services will be based on actual work performed at the unit rates tendered, and charged only to approved projects for which work is required. No work will be initiated on any project unless the funds are available and Work Plan Releases are approved.

### **BACKGROUND**

The TTC Capital Program requires considerable design efforts to ensure successful implementation and delivery of various projects. Since sufficient resources to perform all required design services are not readily available in-house, as they are fully utilized in support of complex and substantial projects, it is essential that qualified companies be retained to provide the necessary design services for miscellaneous small scale projects.

Previously, at its meeting of January 31, 2007, the Commission authorized award of consultant design services contracts for the total upset limit amount of \$10,000,000.00 to four companies. The current values of these contracts are as follows:

AECOM (formerly Totten Sims Hubicki Assoc.)	\$ 3,250,000.00
URS	\$ 2,000,000.00
IBI (formerly Giffels Associates Ltd.)	\$ 2,500,000.00
Marshall Macklin Monaghan Ltd.	\$ 2,250,000.00
TOTAL	<u>\$10,000,000.00</u>

These contracts expired December 31, 2010. An amendment to extend the term to December 31, 2011 was issued to allow completion and payment for assignments/tasks in progress. These design services contracts have proven to be effective by enabling staff to quickly acquire design services needed to improve project delivery by bypassing the lengthy Request for Proposal (RFP) process.

The intent of these contracts is to provide design and engineering services for various small scale, renewal type projects within Bus Garages and Shops Facility Renewal, Building Facility Renewal, Station Improvements and other programs in the approved 2011-2015 Capital Program, including:

- Restoration of masonry structures and general miscellaneous renovation work at various facilities; various small scale projects for garages and other facility renovations;
- Replacement or retrofit of various types of equipment; ventilation upgrades, condition assessment of various types of equipment and facilities; miscellaneous facility modifications; and
- Upgrading and modifying lighting, emergency lighting, fire alarm systems and communication systems.

For large multi-million dollar contracts, the design services will continue to be procured separately.

## **DISCUSSION**

A RFP was publicly advertised on the Commission's website on November 12, 2010 for Multi-Discipline Design and Engineering Services for transit industrial and commercial facilities. The RFP document indicated that the Commission intended to award four contracts for a 3-year period, with an option to extend up to an additional three years, subject to satisfactory performance and future needs.

Forty-three companies requested copies of the proposal documents, out of which fourteen submitted a proposal as summarized in Appendix "A".

The recommendation for award was based on the four highest rated qualified proponents with reasonable pricing. All proposals that were considered compliant were reviewed and rated by the evaluation team based on the criteria listed in Appendix "A".

The proposals submitted by IBI, URS and AECOM were rated the highest, with the proposals from MH and Delcan Design Corporation (Delcan) considered the fourth highest and equally qualified in all aspects of the proposal requirement over the other proposals submitted. These proposals were the highest rated overall based on their project teams having the best relevant experience.

IBI, URS, AECOM, MH and Delcan have all previously and satisfactorily performed work for the Commission.

Upon review of the confidential pricing information, staff considered pricing from the three highest firms, IBI, URS and AECOM as fair and reasonable based on the experience and qualifications of the project teams. Between the two fourth highest rated and equally qualified proponents, MH and Delcan, MH is being recommended as they have the lower pricing.

### **JUSTIFICATION**

The award of contracts to IBI Group, URS Canada Inc., AECOM Canada Ltd., and Morrison Hershfield Limited will ensure that the required design services continue to be readily available for the successful implementation and delivery of various capital projects.

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Attachment: Appendix "A"

## **APPENDIX "A"**

### **PROCUREMENT AUTHORIZATION CONSULTANT DESIGN SERVICES CONTRACT NO. G85-288**

#### **LIST OF PROPONENTS**

- AECOM Canada Ltd. \*
- Bortolotto Design Architects Inc.
- Chisholm, Fleming and Associates
- Delcan Corporation
- Halsall Associates Limited / Parsons Brinckerhoff Canada
- HDR Corporation (HDR/iTRANS)
- IBI Group \*
- Julian Jacobs Architects Limited
- MMM Group Limited
- Morrison Hershfield Limited \*
- NORR Limited
- Trow Associates Inc.
- URS Canada Inc. \*
- ZAS Architects Inc.

#### **EVALUATION CRITERIA**

##### **A. CORPORATE QUALIFICATIONS/EXPERIENCE**

- Number of Years in Business
- Relevant Corporate Experience
- Depth of Available Relevant Resources at Proponent's local office
- CADD Facilities, Experience & Compliance to TTC Standards

##### **B. PROJECT STAFF QUALIFICATION/EXPERIENCE**

###### **i) Project Manager:**

- Number of Years of Direct Experience
- Work of a Similar Size and Nature
- Technical Qualifications

###### **ii) Project Team/Sub-Consultants:**

- Number of Years Experience
- Work of a Similar Size and Nature
- Technical Qualifications

(\*) — Indicates Recommended Companies