

TORONTO TRANSIT COMMISSION REPORT NO.

MEETING DATE: MARCH 1, 2011

SUBJECT: PROCUREMENT AUTHORIZATION – ARMED GUARD
SERVICES

ACTION ITEM

REASON FOR CONFIDENTIAL INFORMATION:

This report involves the security of property belonging to the Commission.

RECOMMENDATION

It is recommended that:

- 1.the Commission receive the information in the confidential attachment; and
- 2.authorize the award of a contract to Intercon Security Limited (Intercon) in the total upset limit amount of \$9,600,000 to provide armed guards for a five-year period commencing upon notification of award.

FUNDING

Sufficient funds have been included in the 2011 TTC Operating Budget and will be included in future Operating Budgets as required.

BACKGROUND

The Commission makes use of various armed guard services on an as required basis.

DISCUSSION

A Request for Proposals was publicly advertised on the Commission's Web site as of December 23, 2010. Three (3) companies picked up copies of the proposal documents and all three (3) submitted a proposal by the January 25, 2011 closing date. (Refer to Appendix A.)

The recommendation for award is based on the highest rated qualified proponent with reasonable pricing.

The one compliant proposal received (from Intercon) was reviewed and rated by the evaluation team in accordance with the criteria listed in Appendix A.

Two other proposals were also received from Inkas Security Services Ltd. (Inkas) and from Total Security Management Inc. (TSM). The Form of Proposal submitted by Inkas was incomplete, rendering their submission unacceptable. A mandatory submission requirement (armed guard licensing information) was not provided by TSM, rendering their submission incomplete and therefore unacceptable.

After the qualitative evaluation of Intercon's proposal submission and Intercon being rated qualified based on the evaluation criteria (see Appendix A), the pricing envelope submitted by Intercon was opened and evaluated.

Upon review of the confidential pricing information, staff considered pricing submitted by Intercon as being fair and reasonable based on the experience and qualifications of the staff. The pricing for the new five-year contract is approximately 11.3% lower in the first year of the contract based on current pricing. There will be an approximate 3% annual escalation increase for years 2 through 5.

JUSTIFICATION

The award of this Contract is to provide for the required armed personnel for a five year period.

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APPENDIX A

PROCUREMENT AUTHORIZATION
ARMED GUARD SERVICES FOR REVENUE OPERATIONS EMPLOYEES
M&P REF. NO.: P27PW11712

LIST OF PROPONENTS
(Alphabetically)

1. Inkas Security Services Ltd.
2. Intercon Security Limited (*)
3. Total Security Management Inc.

(*) Indicates recommended proponent

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Confidential Attachment