

# TORONTO TRANSIT COMMISSION REPORT NO.

**MEETING DATE:** July 14, 2010

**SUBJECT:** TRAVEL APPROVAL – CANADIAN SOCIETY OF SAFETY  
ENGINEERING PROFESSIONAL DEVELOPMENT CONFERENCE

## **ACTION ITEM**

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### **RECOMMENDATION**

It is recommended that the Commission approve a travel request for Mr. Jim Irving, Director - Loss Prevention, Revenue Operations Department, to attend a six day professional development conference with the Canadian Society of Safety Engineering, in Halifax, Nova Scotia from September 12 to 17, 2010.

### **FUNDING**

Sufficient funds are included in the TTC's 2010 Operating Budget.

### **BACKGROUND**

The Canadian Society of Safety Engineering is the pre-eminent association of safety professionals in Canada. This professional development conference covers a variety of safety related topics, including but not limited to: Ergonomics, Sigma Six, Behaviour Based Safety, Safety Training for Young Workers, Enhancing Safety Cultures, Health and Safety Crimes, and Project Management for the Health and Safety Professional. Attendees at this annual conference include staff from all levels of government, provincial regulators and various industries including transit.

### **DISCUSSION**

Travel plans for Mr. Irving would involve flying from Toronto to Halifax on Saturday, September 11, 2010 and returning on Saturday, September 18, 2010. Total costs are estimated to be approximately \$4,100 which includes all conference registration fees, hotel, flight, meals and sundries.

**JUSTIFICATION**

Mr. Irving is the Commission's loss prevention (risk/security/safety) specialist in the area of revenue collection and fare media distribution. He is responsible for controlling both the Commission's exposure to financial losses associated with the Revenue Operations Department, and the unique occupational health and safety practices directly associated with the delivery and collection of Commission revenues and fare media. This conference will provide relevant and useful information from subject matter experts and keep him apprised of industry changes and best practices.

Mr. Irving is an active member of the Canadian Society of Safety Engineering (CSSE) Toronto Chapter, and is a *Certified Health & Safety Consultant* (CHSC) within this national society. He is also board certified as a *Canadian Registered Safety Professional* (CRSP). Each of these professional designations requires that Mr. Irving acquire continuing education units (or CEU's) each year. All of the courses and seminars at this conference are recognized by both the CSSE & BCRSP as acceptable.

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