

# TORONTO TRANSIT COMMISSION REPORT NO.

**MEETING DATE:** October 29, 2009

**SUBJECT:** TTC CORPORATE POLICY REVIEW – SAFETY 10.14.4

## **ACTION ITEM**

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### **RECOMMENDATION**

It is recommended that the Commission receive for approval, Corporate Policy 10.14.4, Safety.

### **FUNDING**

Captured in the Operating and Capital budgets.

### **BACKGROUND**

At its meeting on February 9, 2005, the Commission commenced a review process of the TTC's Corporate Policy Manual.

### **DISCUSSION**

Revisions to Corporate Policy 10.14.4, Safety for 2010 were approved in principle by the Chief General Manager at the September 29, 2009 Safety System Review Meeting.

The 2010 TTC Safety Policy was revised to incorporate the approved TTC health and safety vision and some additional management commitments to support that vision.

The Corporate Policy 10.14, Safety is reviewed on an annual basis as required by the Ontario *Occupational Health and Safety Act*. The policy for 2010 is being sent now to the Commission for approval in order to release the updated policy in January 2010.

### **JUSTIFICATION**

Commissioners have a duty under the Ontario *Occupational Health and Safety Act* to take all reasonable care to ensure that the TTC complies with the Act and the regulations.

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October 2, 2009  
13.85

Attachments: Corporate Policy 10.14.4, Safety  
Corporate Policy 10.14.3, Safety with revisions shown

## Toronto Transit Commission

### POLICY/INSTRUCTION

SUBJECT	CLASSIFICATION	DATE APPROVED	P/I NUMBER
Safety	Safety		10.14.4

#### 1.0 RESPONSIBILITY

Chief Safety Officer

#### 2.0 PURPOSE

The purpose of this policy is to establish TTC's commitment to the safety of employees, customers, and the public and to establish the shared responsibility of employees and management for safety at the TTC.

#### 3.0 POLICY STATEMENT

3.1 Toronto Transit Commission's vision is to eliminate all injuries and occupational illnesses. Toronto Transit Commission is committed to protecting the health and safety of those who work for our organization; those who support our organization; those living in the communities in which we operate and people who use our services. The TTC will conduct our business to systematically control risk.

#### 4.0 RESPONSIBILITIES

4.1 To support our vision, management is responsible for:

4.1.1 Meeting all applicable legislation, appropriate industry health and safety practices and standards, and TTC safety requirements when conducting our business.

4.1.2 Playing a leading role in promoting health and safety best practice in the transit industry.

4.1.3 Setting clear targets for continual improvement in our health and safety performance and monitoring these targets to ensure they are met.

4.1.4 Promptly assessing and eliminating or controlling health and safety risks through safety programs and processes.

4.1.5 Providing all TTC employees with appropriate training, equipment, instructions, and competent supervision to perform their duties and responsibilities safely.

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## Toronto Transit Commission

### POLICY/INSTRUCTION

SUBJECT	CLASSIFICATION	DATE APPROVED	P/I NUMBER
Safety	Safety		10.14.4

4.1.6 Ensuring work is planned and performed in a manner that protects employees, customers, and the public.

4.1.7 Promoting a culture in which all TTC employees share this health and safety vision.

4.1.8 Striving to create an injury free workplace by reducing at-risk behaviours through encouraging employee participation in health and safety programs at the TTC.

4.2 Employees are responsible for:

4.2.1 Working safely as required by TTC standards and practices.

4.2.2 Participating in health and safety initiatives to reduce risk.

4.2.3 Identifying and reporting hazards to protect the health and safety of all employees, customers, and the public.

#### 5.0 REFERENCE SOURCES

- Ontario Occupational Health and Safety Act, R.R.O 1990
- System Safety Plan

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3.2

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