

# TORONTO TRANSIT COMMISSION REPORT NO.

**MEETING DATE:** April 27, 2009

**SUBJECT:** TTC CORPORATE POLICY REVIEW – SAFETY 10.14.3

## **ACTION ITEM**

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### **RECOMMENDATION**

It is recommended that the Commission receive for approval, Corporate Policy 10.14.3, Safety.

### **FUNDING**

Captured in the Operating and Capital budgets.

### **BACKGROUND**

At its meeting on February 9, 2005, the Commission commenced a review process of the TTC's Corporate Policy Manual.

### **DISCUSSION**

Revisions to Corporate Policy 10.14.3, Safety were approved in principle by the Chief General Manager at the February 13, 2009 Safety System Review Meeting.

Copies of Corporate Policy 10.14.3, Safety and Corporate Policy 10.14.2, Safety with revisions shown are attached.

### **JUSTIFICATION**

Commissioners have a duty under the Ontario Occupational Health and Safety Act, to take all reasonable care to ensure that TTC complies with the Act and the regulations. Similarly, the Commission has a Criminal Code duty of reasonable care for occupational and public safety.

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April 8, 2009

13.15

Attachments: Corporate Policy 10.14.3, Safety  
Corporate Policy 10.14.2, Safety with revisions shown

## Toronto Transit Commission

### POLICY/INSTRUCTION

SUBJECT	CLASSIFICATION	DATE APPROVED	P/I NUMBER
Safety	Safety		10.14.3

#### 1.0 RESPONSIBILITY

Chief Safety Officer

#### 2.0 PURPOSE

The purpose of this policy is to establish TTC's commitment to the safety of employees, customers and the public, and to establish the shared responsibility of employees and management for safety at the TTC.

#### 3.0 POLICY STATEMENT

3.1 Senior management is committed to conducting business in a manner that continually improves the safety management system, ensuring the safety of employees, customers and the public.

3.2 The TTC conducts its business in accordance with all applicable legislation and appropriate recognized transit industry health and safety practices and standards.

#### 4.0 RESPONSIBILITIES

4.1 Management is responsible for:

4.1.1 Striving relentlessly to create an injury free workplace by reducing at-risk behaviours through encouraging employee participation in health and safety programs at the TTC.

4.1.2 Providing all TTC employees with appropriate training, equipment, instructions and competent supervision to perform their duties and responsibilities safely.

4.1.3 Ensuring work is planned and performed in a manner that protects employees, customers, and the public.

4.1.4 Complying with the requirements of the TTC System Safety Plan.

4.2 Employees are responsible for:

4.2.1 Working safely as required by TTC standards and practices.

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**POLICY/INSTRUCTION**

<b>SUBJECT</b>	<b>CLASSIFICATION</b>	<b>DATE APPROVED</b>	<b>P/I NUMBER</b>
Safety	Safety		10.14.3

4.2.2 Participating in health and safety initiatives to reduce risk.

4.2.3 Identifying and reporting hazards to protect the health and safety of all employees, customers, and the public.

**5.0 REFERENCE SOURCES**

- Ontario Occupational Health and Safety Act, R.R.O 1990
- System Safety Plan

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