

# Procurement Authorization - Rental Of Delineators, Signs And Crowd Control Barricades

Meeting Date: August 27, 2008

Subject: Procurement Authorization - Rental Of Delineators, Signs And Crowd Control Barricades

## **Recommendation**

It is recommended that the Commission approve the issuance of a purchase order to Owl-Lite Rentals & Sales in the total upset limit amount of \$1,000,000 for the rental of delineators, signs and crowd control barricades for the three year period from September 1, 2008 to August 31, 2011.

## **Funding**

Sufficient funds for this expenditure are included in Project 1.2 Surface Track Replacement Program, as set out on pages 83 to 96 of the State of Good Repair/Safety Category of the 2008-2012 TTC Capital Program, which was approved by City Council on December 11, 2007.

## **Background**

The Commission's Streetcar Way Section has an on-going requirement for the rental of delineators, traffic signs and crowd control barricades. These rentals are required for Streetcar Way capital/operating projects related to surface track maintenance and replacement throughout the city such as for securing butt welded rail (390' lengths) that are stored along city streets for future installation, and for priority track repairs which are completed daily where required. This equipment isolates work and storage areas from vehicle and pedestrian traffic, provides safety for TTC personal working within traffic and also informs vehicle traffic that material is stored on the side of the road that must be avoided.

Presently, the rental of these delineators, traffic signs and crowd control barricades is covered through a three-year contract with Stinson Equipment Ltd. which expires August 31, 2008.

## **Discussion**

Eight companies were invited to submit proposals in addition to the public advertisement on the Commission's web site on April 22, 2008 out of which four companies submitted proposals as summarized in Appendix 'A'.

Proponents were required to submit pricing on the Commission's specified requirements for the rental of delineators, signs and crowd control barricades relating to the surface track replacement program (Price Schedule 'A'). Proponents were also required to submit prices for the rental of individual delineators, signs and crowd control barricades in the event additional requirements were identified (Price Schedule 'B'). The Request for Proposal (RFP) required proponents to submit firm pricing for each year of the contract for all of the items listed in both Price Schedules 'A' and 'B'.

Stinson Equipment Ltd. (Stinson) submitted the lowest priced proposal and they did not state any exceptions or qualifications to the Commission's standard terms and conditions. Stinson submitted pricing for all of the items in Price Schedule 'A' but omitted to submit Price Schedule 'B'. Therefore, their proposal is considered commercially non-compliant.

Owl-Lite Rentals & Sales (Owl-Lite) submitted the second lowest priced proposal and they did not state any exceptions or qualifications to the Commission's standard terms and conditions. Owl-Lite submitted pricing for both Price Schedule 'A' and 'B'. Owl-Lite has performed similar work for the Commission in the past and they performed in a satisfactory manner. Their proposal is considered acceptable and they are recommended for the award of a three year contract.

Almon Equipment Ltd. (Almon) submitted the third lowest priced proposal and they did not state any exceptions or qualifications to the Commission's standard terms and conditions. Almon submitted pricing for both Price Schedule 'A' and 'B'. Their proposal is considered commercially acceptable.

Contractors Rental Supply (Contractors) submitted the fourth lowest priced proposal and they did not state any exceptions or qualifications to the Commission's standard terms and conditions. Contractors submitted pricing for all of the items in Price Schedule 'A' but omitted to submit Price Schedule 'B'. Therefore, their proposal is considered commercially non-compliant.

A price comparison with the current contract pricing from May 1, 2005 revealed an approximate 8% increase in year one of the contract. The pricing submitted for both year two and year three is the same as for year one.

An allowance of approximately 20% has been included in the upset limit for variation in usage over the three years of the contract.

### **Justification**

Award of the above contract will ensure the uninterrupted rental of delineators, signs and crowd control barricades for the Commission's ongoing track maintenance requirements.

July 29, 2008

9-118-86

Attachments - Appendix 'A'

**Appendix A**

Rental Of Delineators, Signs And Crowd Control Barricades

Proposal Summary

Proponent / 3 Year Total Proposed Price

- Stinson Equipment Ltd. - \$796,293.49
- Owl-Lite Rentals & Sales - \$860,653.20
- Almon Equipment Ltd. - \$1,316,845.70
- Contractors Rental Supply - \$1,381,464.55

Note: Owl-Lite Rentals & Sales is Recommended for Award. Stinson Equipment Ltd. and Contractors Rental Supply are Commercially Non-Compliant