

**MEETING DATE:** January 31, 2007

**SUBJECT:** 2007 Commission Meeting Schedule

**RECOMMENDATION**

It is recommended that the Commission approve the following 2007 Commission Meeting Schedule:

Tuesday, February 27, 2007 Wednesday, August 29, 2007  
 Wednesday, March 21, 2007 Wednesday, September 19, 2007  
 Wednesday, April 18, 2007 Wednesday, October 17, 2007  
 Wednesday, May 16, 2007 Wednesday, November 14, 2007  
 Wednesday, June 13, 2007 Thursday, December 6, 2007;  
 Wednesday, July 11, 2007

and that the Wednesday, September 19, 2007 meeting be held at 1900 Yonge Street due to the unavailability of a suitable meeting room at Toronto City Hall.

**DISCUSSION**

At its meeting on December 13, 2006, the Commission adopted a January 31, 2007 meeting date, and requested staff to review the remaining dates listed in the staff report for potential conflicts with other Board or Special Committee meetings attended by the Commission members.

In response to the above directive, staff have reviewed the membership of each Commissioner as it relates to their responsibilities on other Boards and Special Committees and proceeded to develop a schedule for the period of February to December that will keep the number of scheduling conflicts to a minimum.

The following provides a summary of the scheduling conflicts that will occur if the dates embodied in the report are adopted:

<b>COMMISSIONER</b>	<b>MEMBERSHIP BOARD/SPECIAL COMMITTEE</b>	<b>2007 MEETING DATES</b>	<b>CONFLICT WITH COMMISSION SCHEDULE</b>
Chair Giambrone	None	N/A	N/A
<b>COMMISSIONER</b>	<b>MEMBERSHIP BOARD/SPECIAL COMMITTEE</b>	<b>2007 MEETING DATES</b>	<b>CONFLICT WITH COMMISSION SCHEDULE</b>
Vice-Chair Mihevc	Budget Committee  Civic Appointments Committee	Meeting dates not established.  January 11      February 27 February 14      March 30 February 16      April 3 February 21      April 5 February 22      April 11 February 23      April 13 February 26	Unknown  Existing conflict on one date – February 27 <sup>th</sup> .  Dates shown could change as a final meeting schedule has

			not been approved by the Committee.
Commissioner Bussin	Employee and Labour Relations Committee	January 26 February 23 March 23 April 27 May 18 June 22 July 19	September 20 October 18 November 14 December 11
Commissioner De Baeremaeker	Management Board Toronto Zoo	February 1 March 1 April 19 May 17 June 14 July 12	September 20 October 18 November 15 December 11
Commissioner Hall	Toronto Community Housing Board of Directors	January 31 February 28 March 28 April 25	Existing conflict of one date – January 31 <sup>st</sup> .  Housing Board of Directors only approved schedule for 1 <sup>st</sup> quarter of 2007.  Remainder of schedule to be approved at a later date.
Commissioner Milczyn	None	N/A	N/A
<b>COMMISSIONER</b>	<b>MEMBERSHIP BOARD/SPECIAL COMMITTEE</b>	<b>2007 MEETING DATES</b>	<b>CONFLICT WITH COMMISSION SCHEDULE</b>
Commissioner Perruzza	Audit Committee  Toronto Community Housing Board of Directors	Meeting dates not established.  January 31 February 28 March 28 April 25	Unknown  Existing conflict of one date – January 31 <sup>st</sup> .  Housing Board of Directors only approved schedule for 1 <sup>st</sup> quarter of 2007.

	Toronto Public Library Board	January 29 February 26 March 26 April 16 May 14 June 11 July 9	September 17 October 15 November 12 December 10	Remainder of schedule to be approved at a later date.  No existing conflicts.
Commissioner Saundercook	Toronto Hydro Board of Directors	March 1 May 28 August 23 November 28		No existing conflicts.
Commissioner Thompson	Management Board Toronto Zoo  Toronto Preservation Board	February 1 March 1 April 19 May 17 June 14 July 12  March 1 April 5 May 11 June 4	September 20 October 18 November 15 December 11  September 12 October 11 November 9 December 6	No existing conflicts.  Existing conflict of one date – December 6 <sup>th</sup> .  Dates shown could change as a final meeting schedule has not been approved by the Board.

With the large volume of meetings that Commissioners are required to attend in their joint capacity as City Councillors, it is extremely difficult to find opportunities where there would be no scheduling conflicts. Recognizing this fact, dates have been selected that will maintain a monthly meeting format and facilitate the least number of conflicts for the Commission as a whole.

Given the small window of opportunity for Boards and Special Committees to hold meetings within the overall City Council and Committee schedule, it is recommended that the Commission proceed with the proposed meeting dates listed in the report. In the event a change of date is required during the course of the year, the Commission can always revisit the schedule for further consideration.

**JUSTIFICATION**

The 2007 Commission Meeting Schedule has been prepared in accordance with the approved Toronto City Council and Committee meeting schedule, which identifies weeks where Boards and Special Committees can meet without conflict with City Council, Community Council and Standing Committee meetings.

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January 3, 2007  
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