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Form Revised: September 1999

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## **TORONTO TRANSIT COMMISSION**

### **REPORT NO.**

**MEETING DATE:** February 27, 2007

**SUBJECT:** Procurement Authorization Consultant Design Services Masonry Structures Restoration Contract No. G85-229

### **RECOMMENDATION**

It is recommended that the Commission authorize the award of contracts to the following companies in the upset limit amounts listed below, for Consultant Design Services – Masonry Structures Restoration for a three-year period commencing from notification of award to:

Yolles Partnership Inc.     \$300,000.00  
Morrison Hershfield Limited     \$300,000.00

for a total upset limit of     \$600,000.00

### **FUNDING**

Sufficient funds for these expenditures are available in Project 3.1 Masonry Structures Restoration (as set out on pages 539-546 of the State of Good Repair/Safety) Category of the TTC 2007-2011 Capital Program which was approved by the Commission on January 31, 2007.

No work will be initiated unless approved funds are available and the work assignments are approved.

### **BACKGROUND**

The Masonry Structures Restoration Program demands use of engineering services with expertise in structural and building science from Consultants in order to maintain the TTC's masonry structures in proper repair. An annual program is necessary to address high priority locations. Priorities are updated

on an on-going basis throughout the year to reflect on-going inspection.

Since sufficient engineering resources to perform all the required tasks are not available in-house, it is essential that qualified additional resources be on hand to meet the Commission's requirements and needs.

The work included under this Contract will consist of providing field investigation, preliminary design, detailed design and engineering support during construction. The work will be carried out on an as-required basis on approved locations over a period of three years.

## **DISCUSSION**

A Request for Proposal (RFP) for Contract G85-229, Consultant Design Services – Masonry Structures Restoration was publicly advertised on the Commission's Web site as of November 30, 2006. The RFP indicated that the Commission intended to award contracts to up to two Consultants due to the anticipated workload over the next three years. Seven companies picked up copies of the proposal documents, out of which four submitted a proposal as summarized in Appendix "A".

All proposals received were reviewed and rated by the evaluation team based on the criteria listed in Appendix "B". The recommendation for award is based on the two highest rated qualified proponents with reasonable pricing. Following the determination of the final ranking, the pricing envelopes of the two highest rated qualified proponents were opened and evaluated. The proposals submitted by Yolles Partnership Inc. and Morrison Hershfield Limited were considered best choice overall and they have performed similar work for the Commission in the past. Upon review of the hourly rates submitted by these companies, they were considered fair and reasonable and comparable with previous contracts.

## **JUSTIFICATION**

The award of contracts to Yolles Partnership Inc. and Morrison Hershfield Limited will ensure that engineering resources are available to support the Commission's Masonry Structures Restoration Program.

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Attachment

**APPENDIX 'A'**

**PROCUREMENT AUTHORIZATION  
CONSULTANT DESIGN SERVICES  
MASONRY STRUCTURES RESTORATION  
CONTRACT G85-229**

**PROPOSAL EVALUATION SUMMARY (in alphabetical order)**

**LIST OF PROPONENTS**

Giffels Associates Limited	
Morrison Hershfield Limited	*
Pyramids Engineering Inc.	
Yolles Partnership Inc.	*

(\* ) - Indicates Recommended Proponents

## **APPENDIX 'B'**

### **PROCUREMENT AUTHORIZATION CONSULTANT DESIGN SERVICES MASONRY STRUCTURES RESTORATION CONTRACT G85-229**

#### **PROPOSAL EVALUATION CRITERIA**

##### **A. CORPORATE QUALIFICATIONS/EXPERIENCE**

- Number of Years in Business
- Relevant Corporate Experience
- Depth of Available Relevant Resources at Proponent's local office

##### **B. PROJECT STAFF QUALIFICATIONS/EXPERIENCE**

###### **i) Project Manager**

- Number of Years of Direct Experience
- Work of a Similar Size and Nature
- Technical Qualifications

###### **ii) Project Team/Subconsultants**

- Number of Years Experience
- Work of a Similar Size and Nature
- Technical Qualifications