

**MEETING DATE:** March 22, 2006

**SUBJECT:** Procurement Authorization – Supply, Installation, Disposal And Replacement Of Glass And Glass Hardware At Various Commission Locations

### **RECOMMENDATION**

It is recommended that the Commission authorize the award of a contract to Sudden Impact Glass Services, in the total upset limit of \$800,000 for the supply, installation, disposal and replacement of glass and glass hardware at various Commission locations, for the period of April 18, 2006 to April 1, 2009.

### **FUNDING**

Sufficient funds for 2006 expenditures are included in the 2006 TTC Operating Budget. Sufficient funds will be provided in the 2007, 2008 and 2009 TTC Operating Budgets as required.

### **BACKGROUND**

The Commission requires the services of a glass contractor for the supply, installation and replacement of all types of glass and glass hardware at various locations throughout the Commission's surface and subway properties. This contract will ensure the Commission maintains the security, safety and appearance of all properties for the benefit of customers and employees. The contract also provides for 24-hour turnaround on glass replacement for safety critical locations such as Collector booth and subway station windows.

### **DISCUSSION**

Specifications were prepared for the supply, installation, disposal and replacement of glass and glass hardware. Nineteen companies were invited to submit proposals and, in addition, the proposal was published on the Commission's web site on November 23, 2005. Three companies submitted proposals as summarized on the attached Appendix 'A'.

Proponents were required to submit firm pricing for a list of various parts and labour rates for the replacement of glass in the Commission's facilities (excluding revenue vehicles) for a three-year period based on forecast usage, which is estimated to represent approximately 97% of expenditures. In addition, proponents were required to submit pricing for miscellaneous items (e.g. silicone, glass tape, scaffold rental, overtime rates, etc.), which will comprise approximately 3% of the total expenditures for the three-year term of this contract. Proponents were required to provide pricing for all material and work specified in order to be considered for award.

Sudden Impact Glass Services (Sudden Impact) submitted the lowest complete proposal pricing and their submission stated no exceptions or qualifications. Sudden Impact has never supplied miscellaneous glass material or provided installation of glass services to the Commission in the past, therefore, staff conducted reference checks which revealed that Sudden Impact provides excellent service and their work is excellent. Sudden Impact's proposal is considered acceptable and is recommended for award.

The proposals from the second and third lowest bidders also did not state any exceptions or qualifications and are considered acceptable.

A price comparison with the last purchase price over the last 12 months revealed an overall increase of 9.75% in year one of the contract and an increase over year one pricing of 0.27% in year two and an increase over year two pricing of 0.27% in year three. The increase in year one is attributed to rising glass manufacturing costs. Glass has increased approximately 10 to 15% over the last three years and plastic or vinyls, which are required as part of the laminating process have also increased 10 to 15% over the last three years. In addition, rising energy prices and transportation costs also contribute to rising costs. Fuel is not only required for shipping purposes, but it is also required in the baking of the lamination of glass.

## **JUSTIFICATION**

Continuation of the service for the supply, installation, disposal and replacement of glass and glass hardware is necessary to maintain the security, safety and appearance of all Commission facilities.

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February 22, 2006

6-75-91

Attachment: Appendix 'A'

**APPENDIX 'A'**

**PROCUREMENT AUTHORIZATION – SUPPLY, INSTALLATION, DISPOSAL AND  
REPLACEMENT OF GLASS AND GLASS HARDWARE AT VARIOUS  
COMMISSION LOCATIONS**

**SUMMARY OF PROPOSAL PRICING**

<b>COMPANY NAME</b>	<b>TOTAL PROPOSAL PRICE</b>
*Sudden Impact Glass	\$799,877.80
C&G Glass	\$890,578.50
N.D.B. Home Improvements	\$1,530,790.40

\*Recommended for award