

MEETING DATE: April 6, 2005

SUBJECT: Procurement Authorization – Toronto Parking Authority - Contract Change For 2005
Operating Expenses

RECOMMENDATION

It is recommended that the Commission authorize a Contract Change in the amount of \$227,564.00 to the Toronto Parking Authority (TPA) for the 2005 operation and maintenance of the Commission's commuter parking lots. This will bring the total authorized amount for 2005 to \$1,285,760.00 for the work.

FUNDING

Sufficient funds to cover this contract change are included in the 2005 TTC Operating Budget which was approved by the Commission at its meeting of November 17, 2004.

BACKGROUND

On November 28, 2001, the Commission approved the award of a contract to TPA for the operation and maintenance of the Commission's commuter parking lots for the contract term January 1, 2002 to June 30, 2007.

On January 12, 2005, the Commission approved a contract change for the 2004 revised operating costs after TPA and TTC staff agreed on the costs for the changes to the work. Agreement with TPA has also been reached on the 2005 revised payment schedule for a similar scope of work. A number of changes to the operation of commuter parking lots have resulted in the need to increase the original contract amount for TPA with respect to 2005 operating expenses.

The contract status is as follows:

Original Amount (including Snow Clearing Contract)	\$9,688,214.50
Previous Contract Changes	\$386,259.70
This Contract Change	\$227,564.00
Total Revised Contract Amount	\$10,302,038.20

DISCUSSION

The additional expenses incurred by the TPA are for items not originally agreed upon in the original contract. They include the following:

- Miscellaneous cost increases (maintenance, landscaping, supply of ticket stock etc.) for new lots opened since the contract with TPA was awarded; Kennedy (North), Kipling (Subway Crescent), Leslie and Downsview (to open Spring, 2005);
- Warranty for equipment/on-going maintenance agreement for new pay and display revenue collection equipment;
- Supervisory inspection and mileage costs for charging after 3:00 p.m. at selected lots as approved by the Commission; and
- Other minor changes to various budget elements.

The additional expenses are largely related to the expansion of the commuter parking network and are for the year 2005 only. Once TPA finalizes the contract for maintenance work, a subsequent report will be brought forward to the Commission for approval to cover the increase of the contract term for 2006 as well as costs related to the maintenance of new revenue collection equipment being implemented at Metropass/cash lots in 2005. The payment schedule for 2005 costs for the contract change is broken down by maintenance category on the attached Appendix 1.

JUSTIFICATION

The approval of additional funds will allow payments to be made to the Toronto Parking Authority for the additional work undertaken in 2005.

April 6, 2005
22-8-3
Attachments

Appendix 1

Revised Items for 2005 Toronto Parking Authority Payment Schedule

	2005 Original	2005 Revised	Net Change
Maintenance ⁽²⁾	\$175,533.00	\$205,623.00	\$30,090.00
Supervisory/Inspection ⁽³⁾	\$337,146.00	\$414,636.00	\$77,490.00
Mileage ⁽³⁾	\$44,647.00	\$58,219.00	\$13,572.00
Tickets	\$13,110.00	\$19,643.00	\$6,533.00
Warranty	\$0	\$10,800.00	\$10,800.00
Landscaping	\$33,093.00	\$51,049.00	\$17,956.00
Administration	\$28,139.00	\$32,159.00	\$4,020.00
Catchbasin Rehabilitation	\$10,555.00	\$13,899.00	\$3,344.00
New Kennedy Lot Lease of Equipment (12 months)	\$0	\$12,000.00	\$12,000.00
Insurance	\$7,922.00	\$8,827.00	\$905.00
Power Sweeping	\$67,431.00	\$73,631.00	\$6,200.00
Fence/Repair Painting	\$38,573.00	\$42,944.00	\$4,371.00
Lighting Repairs	\$28,019.00	\$30,299.00	\$2,280.00
Equipment Repairs	\$18,575.00	\$19,950.00	\$1,375.00
Management Fee	\$96,839.00	\$103,785.00	\$6,946.00
Sub-Total	\$899,582.00⁽¹⁾	\$1,097,464.00⁽¹⁾	\$197,882.00⁽¹⁾
Taxes			\$29,682.00
Total			\$227,564.00

- (1) Does not include other budget items that are unchanged in 2005.
- (2) Downsview, Subway Crescent, Leslie and Kennedy North lots. Does not include snow clearing costs which will be the subject of a future report.
- (3) Supervisory and mileage costs for inspection of new lots plus after 3:00 p.m. pricing at selected lots.