

MEETING DATE: September 22, 2004

SUBJECT: Procurement Authorization For The Supply Of Uniform Parkas, Topcoats And Windbreakers

RECOMMENDATION

It is recommended that the Commission approve issuance of Purchase Orders for the supply of parkas, topcoats and windbreakers for a three-year term from January 1, 2005 to December 31, 2007 as follows:

1. Avon Sportswear for Supervisor uniform parkas and windbreakers and Operator uniform parkas and windbreakers in the amount of \$626,951.25.
2. R. Nicholls Distributors for male and female Operator uniform topcoats in the amount of \$59,789.37.

FUNDING

Sufficient funds for the 2005 expenditures will be included in the 2005 TTC and Wheel-Trans Operating Budgets, and sufficient funds will be provided in future operating budgets as required.

BACKGROUND

Under the terms of the Collective Agreement, the Commission is required to supply Operators and Collectors with uniform parkas, topcoats and windbreakers every four years. Further, these garments are to be manufactured by a company with appropriate union affiliation. In addition, the Commission also supplies parkas and windbreakers to uniformed Supervisory personnel.

DISCUSSION

Nine companies were invited to submit tenders in addition to the public advertisement on the TTC Web Site. A total of three companies submitted tenders as summarized in Appendix A.

The Request for Tender requested prices for six items/garments and tenderers were permitted to bid on any one or all of the items and the Commission reserved the right to award to one or more companies depending on bid results.

Avon Sportswear submitted the lowest price for four of the six items and did not state any exceptions or qualifications. Avon Sportswear provided proper documentation to confirm their union affiliation and have satisfactorily supplied uniform outerwear to the Commission in the past. Their tender is considered acceptable and is recommended for acceptance for the supply of Supervisor uniform parkas and windbreakers and Operator uniform parkas and windbreakers in the amount of \$626,951.25.

R. Nicholls Distributors submitted the lowest price for two of the six items and did not state any exceptions or qualifications. R. Nicholls Distributors has provided proper documentation regarding their union affiliation and have satisfactorily supplied uniform outerwear to the Commission in the past. Their tender is considered acceptable and is recommended for acceptance for male and female Operator uniform topcoats in the amount of \$59,789.37.

The pricing for year one is on average 6.5% lower than the pricing under the current contact. There will be a 1.9% increase in year two over year one pricing and a 1.9% increase in year three over year two pricing.

JUSTIFICATION

These contracts will ensure the uninterrupted supply of uniform parkas, topcoats and windbreakers for 2005, 2006 and 2007.

August 13, 2004

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Appendix A - Summary of Tenders

APPENDIX 'A'

**PROCUREMENT AUTHORIZATION FOR THE
SUPPLY OF UNIFORM PARKAS, TOPCOATS AND
WINDBREAKERS FOR 2005, 2006 AND 2007**

SUMMARY OF TENDERS

ITEMS/GARMENTS	OUTDOOR OUTFITS	R. NICHOLLS DISTRIBUTOR	AVON SPORTSWEAR	TOTAL OF RECOMMENDED AWARDS
Male/Female Operator Parka	\$365,820.75	\$470,289.63	*\$356,298.75	
Male/Female Supervisor Parka	90,505.00	84,977.18	*51,738.50	
Male Operator Style Topcoat	95,306.25	*53,890.50	65,590.25	
Female Operator Style Topcoat	13,426.25	*5,898.87	7,170.25	
Male/Female Supervisor Windbreaker	81,776.50	56,622.32	*34,396.50	
Male/Female Operator Windbreaker	184,754.69	292,208.10	*184,517.50	
TOTAL TENDERED PRICE	\$831,589.44	\$963,886.60	\$699,711.75	

*TOTAL RECOMMENDED AWARD	NIL	*\$59,789.37	*\$626,951.25	\$686,740.62
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* Recommended for award